



On your side.

**External**  
Job Posting  
Membership Organizer  
(Casual/Part-Time)

## General Description

Alberta's NDP is accepting applications for the position of Membership Organizer.

Under the overall supervision of the Provincial Secretary and working with the Membership Representative team, the Membership Organizer's primary focus will be to conduct new membership recruitment drives across the Province. In conjunction with this activity the Membership Organizer will also coordinate and carry out the contacting of lapsed members to renew their party memberships or alternatively to help constituencies organize renewal drives, as well as carry out other membership and fundraising duties as required.

## Qualifications

- Demonstrated experience with direct ask fundraising or public outreach
- Excellent telephone manner
- Willingness to work irregular hours, including evenings and weekends
- Proven ability to work in a team environment
- Ability to recruit and coordinate volunteers
- Experience keeping accurate and detailed records
- Self motivated and flexible in work priorities
- Access to a reliable vehicle and a valid driver's license
- Thorough knowledge of Alberta's NDP
- Membership in Alberta's NDP is a condition of employment

## Terms and Conditions

This is a casual, part-time position and is governed by a Collective Agreement between Alberta's NDP and COPE 458 and is classified as a Pre-election Organizer.

Apply by email to: [bstokes@albertandp.ca](mailto:bstokes@albertandp.ca)